

# BOARD OF SCHOOL DIRECTORS

**BUSINESS/LEGISLATIVE SESSION**  
**TUESDAY, MAY 18, 2021**  
**7:00 PM**

## *MINUTES*

<b>Call to Order</b>	President Theresa Lydon called the meeting to order at 7:01 p.m.
<b>Pledge</b>	The meeting opened with the pledge to the flag.
<b>Attendance</b>	<p>Those present included: Mr. Cesario, Mrs. Donahue, Ms. Evans, Ms. Lindsey, Mrs. Lydon, Mr. Raso and Ms. Shaw. Also present were Dr. William P. Stropkaj, Superintendent; Dr. Shannon Varley, Director of Curriculum, Instruction, Assessment and Staff Development; Mr. Joseph Kubiak, Director of Finance and Human Resources/Board Secretary; Mr. Michael Brungo, Solicitor and Mrs. Maureen S. Myers, Assistant Board Secretary/Recording Secretary were present.</p> <p>Ms. Crowell and Mr. LaPorte were absent.</p>
<b>Public Comment</b>	Dr. Stropkaj read allowed the Public Comment for this evening's Business/Legislative Meeting. Public Comment was submitted by Lisa Cancelliere, Castle Shannon and Lori Oleksak, Dormont.
<b>Board President's Report</b>	<b>BOARD PRESIDENT'S REPORT – Mrs. Theresa Lydon</b>
<b>Board Minutes</b>	<p><b>BOARD MINUTES</b></p> <p>On the motion of Ms. Shaw, seconded by Mrs. Donahue, the Board approved the Work Session Minutes of April 13, 2021, the Business/Legislative Minutes of April 20, 2021 and the Special Voting Minutes of April 23, 2021.</p> <p style="text-align: right;"><i>Motion carried 7-0.</i></p>
<b>Nominations</b>	<p><b>NOMINATION FOR OFFICE OF TREASURER</b></p> <p>The following motion was made by Ms. Shaw, seconded by Ms. Evans:</p> <p>It is recommended that the Board accept the nominations for Office of Treasurer to serve for a one-year term beginning July 1, 2021.</p> <p>Ms. Shaw nominated Ms. Lindsey for the Office of Treasurer; no further nominations were received. Ms. Evans closed the nomination for office of Treasurer, seconded by Ms. Shaw.</p>

Ms. Lindsey was nominated for Office of Treasurer by a vote of 7-0.

*Motion carried 7-0*

**For Information Only**

**FOR INFORMATION ONLY**

- Parkway West Career and Technology Center Report *Ms. Annie Shaw*
  - Ms. Shaw gave an update on various items in regard to Parkway West Career and Technology Center.
- SHASDA Report *Mr. Santo Raso*
- PSBA/Legislative Report *Mrs. Theresa Lydon*
  - Mrs. Lydon reported on various items in regard to PSBA.
- News from the Boroughs
  - Castle Shannon – there will be no community day this year.

**Executive Session**

**EXECUTIVE SESSION** – There was no Executive Session held prior to this evening’s Business/Legislative Meeting.

**Superintendent’s Report**

**SUPERINTENDENT’S REPORT – Dr. William P. Stropkaj**

**Revised 21/22 Calendar**

**ADOPTION OF THE REVISED 2021/2022 SCHOOL YEAR CALENDAR –**

On the motion of Mr. Cesario, seconded by Mr. Raso, the Board adopted the revised 2021/2022 school year calendar as presented by the Superintendent (*Pages 6-7*).

*Motion carried 7-0*

**Policy 835**

**SECOND READING POLICY 835: FAMILY AND MEDICAL LEAVE**

On the motion of Mr. Cesario, seconded by Ms. Shaw, the Board approved the SECOND READING of Policy 835: *Family and Medical Leave*.

*Motion carried 7-0*

**Policy 857.1**

**SECOND READING POLICY 857.1: HIV INFECTION**

On the motion of Mr. Cesario, seconded by Ms. Shaw, the Board approved the SECOND READING of Policy 857.1: *HIV Infection*.

*Motion carried 7-0*

**Policy 870**

**SECOND READING POLICY 870: OUTSIDE ACTIVITIES**

On the motion of Mr. Cesario, seconded by Ms. Shaw, the Board approved the SECOND READING of Policy 870: *Outside Activities*.

*Motion carried 7-0*

**Policy 872**

**SECOND READING POLICY 872: POLITICAL ACTIVITIES**

On the motion of Mr. Cesario, seconded by Ms. Shaw, the Board approved the SECOND READING of Policy 872: *Political Activities*.

*Motion carried 7-0*

**Policy 874**

**SECOND READING POLICY 874: PERSONNEL FILES**

On the motion of Mr. Cesario, seconded by Ms. Shaw, the Board approved the SECOND READING of Policy 874: *Personnel Files*.

*Motion carried 7-0*

**Policy 875**

**SECOND READING POLICY 875: DRESS AND GROOMING**

On the motion of Mr. Cesario, seconded by Ms. Shaw, the Board approved the SECOND READING of Policy 875: *Dress and Grooming*.

*Motion carried 7-0*

**Removal of Policies**

**REMOVAL OF POLICIES – Annie/Stephanie – 7-0**

On the motion of Ms. Shaw, seconded by Ms. Evans, the Board approved the removal of the following policies:

Policy 331: *Job Related Expenses*

Policy 431: *Job Related Expenses*

Policy 440: *Responsibility of Staff for Student Welfare*

Policy 531: *Job Related Expenses*

*Motion carried 7-0*

**Amended Motion – PD**

**AMENDED MOTION – PROFESSIONAL DEVELOPMENT – Matt/Annie 7-0**

On the motion of Mr. Cesario, seconded by Ms. Shaw, the Board approved the following Professional Development request:

**Kevin Gallagher**  
**(Computer Science Principles)**  
**Shane Hallam**  
**(Psychology)**

Advanced Placement Virtual Institute  
Allegheny Intermediate Unit  
June 28 through July 2  
Virtual

\$5,350.00 (total)

For Information Only

The above motion shall supersede the motion passed at the March 16, 2021 Board of School Directors Business/Legislative Meeting. The difference in cost of \$2,750.00 from the previously approved motion is due to the conference being five (5) days long and contractually per the **Keystone Oaks Education Association Collective Bargaining Agreement 2020 – 2026** members are paid a hourly rate for this conference.

The above Professional Development cost of the conference (\$1,600.00) will be paid through Title IV Funds. The remaining \$3,750.00 is paid through District Funds.

*Motion carried 7-0*

PD

**PROFESSIONAL DEVELOPMENT – Annie/Sonny 7-0**

On the motion of Ms. Shaw, seconded by Mr. Raso, the Board approved the following Professional Development requests:

<b>Rebecca Hritz (AP Physics)</b>	Advanced Placement Virtual Institute Allegheny Intermediate Unit June 21 through June 25 Virtual	\$2,725.00
<b>Craig Wetzel</b>	Computer Science Discoveries Workshop Code.org Institute July 26 – July 30 Virtual	\$2,999.00

*Motion carried 7-0*

**KEYSTONE OAKS SCHOOL DISTRICT**  
**2021-2022 SCHOOL CALENDAR**  
**REVISED MAY 2021**

August 2021				
Mo	Tu	We	Th	Fr
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

September 2021				
Mo	Tu	We	Th	Fr
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

October 2021				
Mo	Tu	We	Th	Fr
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

November 2021				
Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

December 2021				
Mo	Tu	We	Th	Fr
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

January 2022				
Mo	Tu	We	Th	Fr
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

February 2022				
Mo	Tu	We	Th	Fr
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				

March 2022				
Mo	Tu	We	Th	Fr
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

April 2022				
Mo	Tu	We	Th	Fr
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

May 2022				
Mo	Tu	We	Th	Fr
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

June 2022				
Mo	Tu	We	Th	Fr
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

July 2022				
Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

- First & Last Student Day
- △ Early Dismissal(s) for Students  
(Professional Development/Act 80 for Staff)
- ◇ Early Dismissal(s) for Students
- Professional Development and/or Clerical
- Holiday Dates – No School
- Kennywood Picnic

**KEYSTONE OAKS SCHOOL DISTRICT  
2021-2022 SCHOOL CALENDAR  
REVISED MAY 2021**

<b>STUDENT / TEACHER DAYS</b>		<u>Month</u>	<u>Student</u>	<u>Teacher</u>
August 25, 26	Professional Development			
August 27	Clerical			
August 30	First Day for Students	August	2	5
September 6	Labor Day (No School)	September	21	21
		October	21	21
November 1	Professional Development/Conferences			
November 2	Professional Development/Clerical			
November 25 - 29	Thanksgiving Vacation (No School)	November	17	19
December 24-31	Winter Recess (No School)	December	17	17
January 17	Professional Development			
January 21	Clerical	January	19	21
February 21	Presidents' Day (No School)	February	19	19
March 31	Professional Development	March	22	23
April 1	Professional Development/Clerical			
April 14 - 18	Spring Break	April	17	18
May 17	Professional Development			
May 30	Memorial Day (No School)	May	20	21
June 9	Last Day for Students			
June 10	Graduation			
June 10	Last Day for Teachers; Clerical	June	7	8
			182	193

**FACULTY DAYS**

August 25, 26	Professional Development
August 27	Clerical
November 1	Parent Conferences/Professional Development
November 2	Professional Development/Clerical
January 17	Professional Development
January 21	Clerical
March 31	Professional Development
April 1	Professional Development/Clerical
May 17	Professional Development
June 10	Clerical

**PARAPROFESSIONAL DAYS**

August 25	Professional Development
August 26	Professional Development
November 2	Training

**Kennywood Picnic**

To Be Determined

**END OF GRADING PERIODS**

October 29, 2021	End of First Grading Period
January 20, 2022	End of Second Grading Period
March 30, 2022	End of Third Grading Period
June 9, 2022	End of Fourth Grading Period

**Education Report**

**Textbooks on Display**

**EDUCATION REPORT – Mrs. Theresa Lydon**

**TEXTBOOKS ON DISPLAY**

On the motion of Mrs. Donahue, seconded by Ms. Evans, the Board approved the following textbooks be placed on display for 30 days:

**Textbook**  
**Publisher**

<i>Big Ideas Math: A Common Core Curriculum: Algebra 2, 2021</i> (includes six (6) year digital access)	Cengage Learning
<i>Big Ideas Math: A Common Core Curriculum: Algebra 1, 2021</i> (includes six (6) year digital access)	Cengage Learning
<i>Big Ideas Math: A Common Core Curriculum: Geometry, 2021</i> (includes six (6) year digital access)	Cengage Learning
<i>Introduction to Personal Finance, 2019</i> (with six (6) year digital subscription) (Business Math Course)	Harcourt
<i>Impact Social Studies: Communities (Third Grade)</i> (with five (5) year digital access)	McGraw Hill
<i>Impact Social Studies: Regions of the United States (Fourth Grade)</i> (with five (5) year digital access)	McGraw Hill
<i>Impact Social Studies: U.S. History (Fifth Grade)</i> (with five (5) year digital access)	McGraw Hill

**For Information Only**

All textbooks will be available to review upon requests made to Dr. Shannon Varley, following all social distancing protocols.

All costs will be paid from ESSER 2 Grant

*Motion carried 7-0*

- There will be an Education Committee Meeting on June 7 at 5:00 p.m.

**Personnel Report**

**Retirement**

**PERSONNEL REPORT – Mr. Matthew Cesario**

**RETIREMENT – Matt/Tammy 7-0**

On the motion of Mr. Cesario, seconded by Mrs. Donahue, the Board accepted the following retirement:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Years of Service</u>
Ann Amoroso	Food Service Worker – MS/HS	June 18, 2021	7

For Information Only

Ms. Amoroso was employed with the prior food service contractor with whom the District contracted. She has been a face around the District for 24 years.

*Motion carried 7-0*

Appointments

**APPOINTMENTS**

**1. Secretary**

On the motion of Mr. Cesario, seconded by Ms. Evans, in compliance with the *Keystone Oaks Educational Support Personnel Association/PSEA/NEA 2018-2022*, the Board approved the employment of the following individual:

**Karen MacKay**

Secretary – Fred L. Aiken Elementary School

Effective – July 1, 2021

Salary - \$35,287.82

For Information Only

Ms. MacKay has been employed as a Paraprofessional for the District since November 2014.

*Motion carried 7-0*

Pandemic Bonus

**COVID-19 PANDEMIC BONUS – Matt/Tammy 7-0**

On the motion of Mr. Cesario, seconded by Mrs. Donahue, the Board approve the following individuals receive a \$1,000.00 bonus in recognition of these individuals taking a salary freeze for the 2020/2021 school year:

<b>Dr. William P. Stropkaj</b>	Superintendent
<b>Mr. Joseph A. Kubiak</b>	Director of Finance and Human Resources
<b>Ms. Desiree Burns</b>	Director of Special Education
<b>Mr. Kevin Lloyd</b>	Director of Food Service
<b>Mrs. Suzanne Lochie</b>	Director of Pupil Services
<b>Mr. John Lyon</b>	Director of Buildings, Grounds & Transportation
<b>Mr. Aaron Smith</b>	Director of Technology
<b>Dr. Shannon Varley</b>	Director of Curriculum, Instruction, Assessment & Staff Development
<b>Mr. Michael Linnert</b>	Principal, Keystone Oaks High School
<b>Dr. Jeffrey Kattan</b>	Principal, Keystone Oaks Middle School



<b>Mr. Scott Mizikar</b>	Principal, Myrtle Avenue Elementary School
<b>Mr. Dave Thomas</b>	Principal, Fred L. Aiken Elementary School
<b>Mr. Brian Werner</b>	Principal, Dormont Elementary School
<b>Mrs. Sarah Welch</b>	Coordinator of Communications and Public Relations
<b>Mrs. Maureen Myers</b>	Confidential Administrative Assistant
<b>Mrs. Karen Wong</b>	Confidential Administrative Assistant
<b>Mrs. Carol Persin</b>	Technology Integration Specialist
<b>Mr. Justin Talbert</b>	Systems Administrator
<b>Mr. Michael Hurley</b>	Second Shift Supervisor
<b>Mr. Jesse Jeznis</b>	First Shift Supervisor
<b>Mr. Jack Priore</b>	Custodial Supervisor

*Motion carried 7-0*

- The Personnel Committee Meeting will hold a meeting after the Business/Legislative Meeting.

**Finance Report**

**FINANCE REPORT – Ms. Raeann Lindsey**

**Proposed Final Budget**

**APPROVAL OF THE 2021/2022 PROPOSED FINAL BUDGET**

On the motion of Ms. Lindsey, seconded by Ms. Shaw, the Board approved the adoption of the 2021/2022 Proposed Final budget in accordance with Section 687 of the School Laws of Pennsylvania and requests authorization for the budget to be made available for public inspection for 20 days beginning no later than May 19, 2021.

For Information Only

At this time, the 2021/2022 Proposed Final Budget is estimated at expenditures of \$44,119,673. The expected revenues will be \$43,600,104 with the levying of 20.084 mills. The approval of the 2021/2022 Final General Budget is scheduled for June 22, 2021.

*Motion carried 7-0*

**Accounts Payable**

**ACCOUNTS PAYABLE APPROVAL LISTS THROUGH APRIL 30, 2021**

On the motion of Ms. Lindsey, seconded by Ms. Shaw, the Board approved the following Accounts Payable lists as presented in the *Finance Package*:

- |   |                |
|---|----------------|
| A. General Fund as of April 30, 2021 (Check No. 64176-64356)    | \$1,316,258.81 |
| B. Food Service Fund as of April 30, 2021 (Check No. 9553-9557) | \$11,748.71    |
| C. Athletics as of April 30, 2021 (Check No. 3257-3260)         | \$803.53       |
| D. Capital Reserve as of April 30, 2021 (None)                  | \$0.00         |

<b>TOTAL</b>	<b>\$1,328,811.05</b>
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*Motion carried 7-0*

- There will be a Finance Committee Meeting on Thursday, June 2 at 6:00 p.m.

**FOR INFORMATION ONLY**

**I. EXPENDITURE/REVENUE 2020 – 2021 BUDGET to ACTUAL / PROJECTION**

<b>ACCT</b>	<b>DESCRIPTION</b>	<b>2020-2021 BUDGET TOTAL</b>	<b>2020-2021 10 MONTH APRIL/ACTUAL</b>	<b>OVER (UNDER) BUDGET</b>
<b>Revenue</b>				
6000	Local Revenue Sources	\$ 29,055,241	\$ 29,452,019	\$ 396,778
7000	State Revenue Sources	\$ 12,349,006	\$ 7,307,658	\$ (5,041,348)
8000	Federal Revenue Sources	\$ 946,330	\$ 674,988	\$ (271,342)
<b>Total Revenue</b>		<b>\$ 42,350,577</b>	<b>\$ 37,434,665</b>	<b>\$ (4,915,912)</b>
<b>Expenditures</b>				
100	Salaries	\$ 17,502,435	\$ 11,356,843	\$ 6,145,592
200	Benefits	\$ 10,794,110	\$ 7,400,384	\$ 3,393,726
300	Professional/Technical Services	\$ 1,863,096	\$ 1,227,048	\$ 636,048
400	Property Services	\$ 1,124,200	\$ 831,429	\$ 292,771
500	Other Services	\$ 5,242,271	\$ 3,755,971	\$ 1,486,300
600	Supplies/Books	\$ 1,334,927	\$ 1,245,574	\$ 89,353
700	Equipment/Property	\$ 328,850	\$ 993,095	\$ (664,245)
800	Other Objects	\$ 490,420	\$ 463,535	\$ 26,885
900	Other Financial Uses	\$ 4,500,000	\$ 4,534,325	\$ (34,325)
<b>Total Expenditures</b>		<b>\$ 43,180,309</b>	<b>\$ 31,808,204</b>	<b>\$ 11,372,105</b>
<b>Revenues exceeding Expenditures</b>		<b>\$ (829,732)</b>	<b>\$ 5,626,461</b>	<b>\$ 6,456,193</b>
<b>Other Financing Sources/(Uses)</b>				
	Interfund Transfers In (Out)	\$ -	\$ -	\$ -

**II. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF APRIL 30, 2021**

<b>Bank Account - Status</b>	<b>Middle / High School</b>	<b>Athletics</b>
Cash Balance - 4/1/2021	\$ 70,673.31	\$ 10,064.25
Deposits	\$ 3,704.57	\$ 1.13
Subtotal	\$ 74,377.88	\$ 10,065.38
Expenditures	\$ 1,068.44	\$ 1,396.64
Cash Balance - 4/30/2021	\$ 73,309.44	\$ 8,668.74

**III. BANK BALANCES**

**BANK BALANCES PER STATEMENT AS OF APRIL 30, 2021**

	<b>BALANCE</b>
<b>GENERAL FUND</b>	
FNB BANK	\$ 2,173,306
PAYROLL (pass-thru account)	\$ 18,514
FNB SWEEP ACCOUNT	\$ -
ATHLETIC ACCOUNT	\$ 8,669
PLGIT	\$ 4,998,912
FNB MONEY MARKET	\$ 3,500,944
PSDLAF	\$ 162,295
INVEST PROGRAM	\$ 181,718
OTHER POST-EMPLOYMENT BENEFITS	\$ 1,986,538
COMPENSATED ABSENCES	\$ 430,538
	<u><u>\$ 13,461,434</u></u>
 <b>CAFETERIA FUND</b>	
FNB BANK	\$ 141,547
PLGIT	\$ 39,974
	<u><u>\$ 181,521</u></u>
 <b>CONSTRUCTION FUND / CAP RESERVE</b>	
FNB BANK	\$ 44,652
PLGIT - G.O. BOND SERIES C OF 2014/ 12-19	\$ 801
	<u><u>\$ 45,453</u></u>
 <b>GRAND TOTAL</b>	 12 <u><u>\$ 13,688,408</u></u>

**Activities & Athletics  
Report**

**ACTIVITIES & ATHLETICS REPORT – Mr. Thomas LaPorte**

**Athletics Bids**

**WINTER/SPRING ATHLETIC BIDS – 2021/2022 SCHOOL YEAR**

On the motion of Mrs. Donahue, seconded by Mr. Cesario, the Board approved the Winter/Spring Athletics Bids for the 2021/2022 school year in the amount of \$41,470.93 to the following companies:

<b>Century Sports Inc.</b>	\$41,422.97
<b>Pyramid School Products</b>	\$47.96
<b>Grand Total</b>	<b>\$41,470.93</b>

*Motion carried 7-0*

**Activities Approval**

**APPROVAL OF ACTIVITIES FOR THE 2021/2022 SCHOOL YEAR**

On the motion of Mrs. Donahue, seconded by Mr. Raso, per Policy 122: *Extracurricular Activities*, the Board approved the following activities for the 2021/2022 school year:

Academic Team (HS)  
Allies (HS)  
Art Club (Aiken)  
Art Club (HS)  
Best Friends Club (HS)  
Best Friends Club (MS)  
Best Friends Club (Myrtle)  
Environmental Club (HS)  
Environmental Club (MS)  
FBLA  
French Club (HS)  
Global Minds (HS)  
Intramurals (Aiken)  
Intramurals (Dormont)  
Intramurals (MS)  
Intramurals (Myrtle)  
Junior/Senior Class  
Marching Band  
Math Club (HS)  
Medical Careers Club (HS)  
Mileage Club (Aiken)  
Musical (Elementary)  
Musical (HS)  
Musical (MS)  
National Honor Society (HS)  
Nature Club (Myrtle)  
Odyssey of the Mind (District Wide)

Pep Club (HS)  
 PJAS (HS)  
 Robotics (HS)  
 Science Club (HS)  
 Spanish Club (HS)  
 Stage Crew (HS)  
 Strength Club (HS)  
 Student Senate (HS)  
 Student Senate (MS)  
 Technology Club (HS)  
 Varieties  
 Yearbook (HS)  
 Yearbook (MS)

*Motion carried 7-0*

**Interscholastic Athletics**

**APPROVAL OF INTERSCHOLASTIC ATHLETICS THE 2021/2022 SCHOOL YEAR**

On the motion of Mrs. Donahue, seconded by Mr. Cesario, per Policy 123:  
*Interscholastic Athletics*, the Board approved the following Interscholastic Athletics for the 2021/2022 school year:

**Fall**

**Winter**

**Spring**

Boys Soccer (MS)  
 Boys Soccer (HS)  
 Cheerleading (MS)  
 Cheerleading (HS)  
 Cross Country (MS)  
 Cross Country (HS)  
 Dance Team  
 Girls Soccer (MS)  
 Girls Soccer (HS)  
 Girls Tennis (HS)  
 Girls Volleyball (HS)  
 Golf (HS)  
 Football (MS)  
 Football (HS)  
 Swimming (MS)

Boys Basketball (MS)  
 Boys Basketball (HS)  
 Girls Basketball (MS)  
 Girls Basketball (MS)  
 Girls Basketball (HS)  
 Girls Volleyball (MS)  
 Swimming & Diving (HS)  
 Wrestling (MS)  
 Wrestling (HS)

Baseball (HS)  
 Boys Tennis (HS)  
 Boys Volleyball (HS)  
 Softball (MS)  
 Softball (HS)  
 Track & Field (MS)  
 Track & Field (HS)

*Motion carried 7-0*

- There will be a Buildings, Grounds & Transportation meeting on May 25 at 6:30 p.m. in the Board Room.

**ADJOURNMENT**

On the motion of Ms. Shaw, seconded by Mr. Raso the meeting was adjourned at 7:23 p.m.

*Motion passed 7-0*

Respectfully submitted,

Joseph A. Kubiak  
Board Secretary

Maureen S. Myers  
Assistant Board Secretary

## Business/Legislative Session Public Comment

### May 18, 2021

Name	Borough of Residency	Comment
Jeni	Castle Shannon	<p>Is it possible to hold graduations at Myrtle with the mandate for outside being lifted at the end of May? Kindergarten and 5th grade students deserve something special to end this crazy year and Myrtle has the space outside to accommodate the students and their immediate family members. Mask wearing and distancing can still be done and made mandatory if necessary to keep things safe. Please consider doing something in person for these kids! Thank you</p>
Vanessa Beck	Castle Shannon	<p>Good evening, first, I'd like to thank the teachers, administrators and staff for all efforts to continue providing quality education to our children through this pandemic. Myrtle has been wonderful with communication, and the teachers dedication, answering late emails and work with my children has made such a difference during these challenging times.</p> <p>As the CDC changes recommendations and we see more activity outdoors, I am asking for graduation to be offered outdoors. Perhaps for those virtual students to participate too, as those students were asked to be brought to school for PSSA testing.</p> <p>I also am asking for consideration of an alternative plan for specials next year. I do not want my child to lose her second day of gym due to a switch from a 6 day rotation to a 5 day rotation. Physical health, as you know, is just as critical as academics. My child will function and learn better, honestly if she had gym daily. Please do not take away a day of gym, and rather look to add more into their daily schedules.</p> <p>Thank you.</p>
Lori Oleksak	Dormont	<p>I would like to address the mental health and well-being of the students. I would like to know what is being done to help support the students who have been struggling all year due to Covid-19. Students who may seem like they have everything together are struggling just as much as others. Are Guidance Counselors reaching out to the students? Are you bringing in mental health therapists? What is the plan? The seniors are only in school for a few more weeks and I feel like no one is checking in with them. The teachers can only do so much and have a ton on their plate already. I am very concerned about the students who are leaving high school and will be on their own. What has Keystone Oaks done to assist those students so they are equipped to handle things next year? My fear is</p>



**Business/Legislative Session Public Comment**  
**May 18, 2021**

		that we are assuming the students are doing Ok and not really noticing the struggles the students are displaying. Please speak as to how this will be addressed.
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# Policy Guide



Policy No. 835

Section OPERATIONS

Title FAMILY AND MEDICAL LEAVE

Adopted AUGUST 21, 1989

Last Revised ~~NOVEMBER 21, 2013;~~  
OCTOBER 18, 1999

<p><b>POLICY NO. 835</b> <b>FAMILY AND MEDICAL LEAVE</b></p> <p><del>This Policy supersedes Policies 335 and 435.</del></p>		
<p><b>Section 1</b></p>	<p><u>Authority</u><del>Purpose</del></p> <p>The Board shall provide eligible administrative, professional and support employees with unpaid leaves of absence in accordance with the Family And Medical Leave Act, hereinafter referred to as FMLA.</p> <p>Employee requests for FMLA leave shall be processed in accordance with law, Board policy and administrative regulations.</p> <p><del>The purpose of this policy is to address specific leave of absence issues and to ensure the District's compliance with the Family and Medical Leave Act of 1993, hereinafter referred to as FMLA.</del></p>	<p>29 U.S.C. 2601 et seq 29 CFR Part 825</p>
<p><b>Section 2</b></p>	<p><u>Delegation of Responsibility</u></p> <p>The Superintendent or designee shall develop and disseminate administrative <del>regulations</del> <u>guidelines</u> <del>to implement FMLA leave for eligible employees. leaves and shall ensure the District's compliance with the FMLA. Although implementing the guidelines is the responsibility of the Superintendent, the guidelines must adhere to the basic principles of the FMLA.</del></p> <p>The District shall post, in conspicuous places in the District customarily used for notices to employees and applicants, a</p>	<p>29 USCA § 2601 et seq.</p>
	<p>The District shall post, in conspicuous places in the District customarily used for notices to employees and applicants, a</p>	<p>29 U.S.C. 2619</p>

**POLICY NO. 835  
FAMILY AND MEDICAL LEAVE**

notice regarding the provisions of the FMLA and the procedure for filing a complaint.

Employee requests for leave, both FMLA and non-FMLA, shall be submitted in writing on a district form to the Director of Finance and Human Resources.

**Section 3**

**Guidelines**

~~Required notices shall be posted by the District.~~

Employees' eligibility for FMLA leave shall be based on the criteria established by law.

29 U.S.C. 2611, 2612

Eligible employees shall be provided up to twelve (12) workweeks of unpaid leave in a twelve-month period for the employee's own serious health condition; for the birth, adoption, foster placement or first-year care of a child; to care for a seriously ill spouse, child or parent; or to address specific qualifying exigencies pertaining to a member of the Armed Forces alerted for foreign deployment or during foreign deployment.

29 U.S.C. 2612

Eligible employees shall be provided up to twenty-six (26) workweeks of unpaid leave in a single twelve-month period to care for an ill or injured covered service member.

29 U.S.C. 2612

~~Guides advising employees of their rights and responsibilities shall be developed and posted. The guides shall be given to employees upon request, whenever an employee requests an FMLA leave, and whenever the District designates a leave as an FMLA leave.~~

~~All requests for leave, both FMLA leave and non-FMLA leave, shall be made in writing on a District form. The form shall request sufficient information to determine whether the leave qualifies as an FMLA leave.~~

~~If the employee requesting an FMLA leave qualifies for and is entitled to any paid leave under a collective bargaining agreement, District Policy or statutory mandate, the employee may utilize such leave during the FMLA leave at his/her discretion.~~

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FAMILY AND MEDICAL LEAVE**

~~Medical certification forms shall be required whenever allowed or authorized by the FMLA.~~

~~Employees shall be required to provide a fitness for duty certificate from a qualified medical professional upon returning from an FMLA leave when the leave was taken because of the employee's own serious health condition, except where such a requirement would be in violation of a collective bargaining agreement or where the employee has taken a paid leave concurrent with the FMLA leave and District Policy and practice has not required a fitness for duty certificate to be provided.~~

~~Seniority shall accrue for all purposes during FMLA leaves and credit shall be given during FMLA leaves for accruals and other leaves, subject to any applicable collective bargaining agreement or statutory provisions to the contrary.~~

~~For purposes of determining whether an eligible employee under the FMLA has exhausted the twelve (12) weeks of leave in any twelve (12) month period, the District shall utilize a rolling twelve-month period measured backwards from the date leave is used, to determine if an employee has exhausted their FMLA leave in any twelve-month period. avoid stacking of back to back leave entitlements.~~

29 CFR 825.200

When an employee requests an FMLA leave and qualifies for and is entitled to any accrued paid sick, vacation, personal or family leave, the employee is required to utilize such paid leave concurrent with the FMLA leave.

29 U.S.C. 2612

~~For all other purposes, calculation of the twelve (12) month period of eligibility for FMLA leave shall be according to law, subject to any applicable collective bargaining agreement provisions.~~

~~An employee will be denied intermittent leave or leave on a reduced schedule to care for an immediate family member with a serious health condition, as defined by the FMLA, or if the employee has a serious health condition, when:~~

- ~~1. The employee fails to establish through medical certification that there is a medical need for such a leave,~~

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~~as distinguished from voluntary treatments and procedures.~~

~~2. The employee fails to establish through medical certification that it is medically necessary for the leave to be taken intermittently or on a reduced leave schedule.~~

~~Eligibility for an FMLA leave shall be based entirely on the criteria established by the FMLA. This Policy shall not be construed to expand eligibility for an FMLA leave beyond what is required by law.~~

~~Instructional employees may be required to continue FMLA leave to the beginning of a grading period or term if conditions of leave are those specified in the FMLA.~~

Previously Revised: November 21, 2013; October 18, 1999

References:

Family and Medical Leave – 29 U.S.C. Sec. 2601 et seq, 2611, 2612, 2619

Family and Medical Leave Act of 1993 – 29 CFR Part 825, 825.200

# Policy Guide



Policy No. 857.1

Section OPERATIONS

Title HIV INFECTION

Adopted \_\_\_\_\_

Last Revised \_\_\_\_\_

	<p style="text-align: center;"><b>POLICY NO. 857.1 HIV INFECTION</b></p> <p style="text-align: center;"><b>THIS POLICY SHALL SUPERSEDE POLICIES 314.1, 414.1 AND 514.1.</b></p> <p><b>Section 1</b>     <b><u>Purpose</u></b></p> <p>The Board is committed to providing a safe, healthy environment for its students and employees and adopts this policy to safeguard the health and well-being of students and employees while protecting the rights of the individual. This policy shall apply to all administrative, professional and support staff employed by the District.</p> <p><b>Section 2</b>     <b><u>Authority</u></b></p> <p><b>AIDS</b> – Acquired Immune Deficiency Syndrome.</p> <p><b>HIV Infection</b> – refers to the disease caused by the HIV or human immunodeficiency virus.</p> <p><b>Infected employee</b> – refers to district employees diagnosed as having the HIV virus, including those who are asymptomatic.</p> <p><b>Section 3</b>     <b><u>Authority</u></b></p> <p>The Board directs that the established Board policies and procedures and administrative regulations relative to illnesses among district employees shall also apply to infected employees.</p> <p>The Board shall not require routine screening tests for HIV Infection in the school setting, nor will such tests be a condition for employment.</p>	<p>35 P.S. 7603</p> <p>SC 510 Pol. 104, 834, 835, 839</p>
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<b>POLICY NO. 857.1 HIV INFECTION</b>		
<b>Section 4</b>	<p><b><u>Delegation of Responsibility</u></b></p> <p>The Superintendent or designee shall be responsible for developing and releasing information concerning infected employees.</p> <p>All district employees shall maintain a respectful working climate and shall not participate in physical or verbal harassment of any individual or group, including infected employees.</p> <p>Building principals shall notify district employees, students and persons in parental relation about current Board policies concerning HIV Infection and shall provide reasonable opportunities to discuss the policy and related concerns.</p> <p>Infected employees whose employment is interrupted or terminated shall be entitled to available medical leave and medical disability benefits. Such employees shall be informed by the appropriate administrator of benefits, leave, and alternatives available to them through state and federal laws, Board policies, collective bargaining agreements, individual contracts and the retirement system.</p>	<p>Pol. 104</p> <p>Pol. 104, 834, 835, 839</p>
<b>Section 5</b>	<p><b><u>Guidelines</u></b></p> <p><b><u>Confidentiality</u></b></p> <p>District employees with knowledge of an infected employee's condition shall not disclose that information without prior written consent of the employee, consistent with the requirements of the Pennsylvania Confidentiality of HIV-Related Information Act.</p> <p><b><u>Infection Control</u></b></p> <p>Universal precautions shall be followed for exposure to bodily fluids. Employees shall treat all body fluids as hazardous and follow universal precautions.</p> <p>The District shall maintain reasonably accessible equipment and supplies necessary for infection control.</p>	<p>35 P.S. 7607</p>

**POLICY NO. 857.1  
HIV INFECTION**

Employees shall notify the building principal and the school nurse of all incidents of exposure to bodily fluids.

Staff Development

The District will educate employees on universal precautions related to infectious disease exposure.

Designated district employees may receive additional, specialized training appropriate to their positions and responsibilities.

References:

School Code – 24 P.S. Sec. 510

PA Confidentiality of HIV-Related Information Act – 35 P.S. Sec. 7601 et seq.

Board Policy – 104, 834, 835, 839





# Policy Guide



Policy No. 872

Section OPERATIONS

Title POLITICAL ACTIVITIES

Adopted \_\_\_\_\_

Last Revised \_\_\_\_\_

<p><b>Section 1</b></p>	<p style="text-align: center;"><b>POLICY NO. 872 POLITICAL ACTIVITIES</b></p> <p style="text-align: center;"><b>THIS POLICY SHALL SUPERSEDE POLICIES 321 AND 421.</b></p> <p><b><u>Authority</u></b></p> <p>The Board recognizes and encourages the right of administrative, professional and support employees, as citizens, to engage in political activity. However, district time, resources, property or equipment, paid for by taxpayers, may not be used for political purposes by district employees when performing assigned duties.</p> <p>Employees shall not engage in political activities during assigned work hours on property under the jurisdiction of the Board.</p> <p>The following situations are exempt from the provisions of this policy:</p> <ol style="list-style-type: none"> <li>1. Discussion and study of politics and political issues when applicable to the curriculum and appropriate to classroom studies.</li> <li>2. Conduct of student elections and connected campaigning.</li> <li>3. Conduct of employee representative elections.</li> </ol> <p>References:</p> <p>School Code – 24 P.S. Sec. 510</p>	<p>SC 510</p>
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# Policy Guide



Policy No. 874

Section OPERATIONS

Title PERSONNEL FILES

Adopted \_\_\_\_\_

Last Revised \_\_\_\_\_

	<p style="text-align: center;"><b>POLICY NO. 874 PERSONNEL FILES</b></p> <p style="text-align: center;"><b>THIS POLICY SHALL SUPERSEDE POLICIES 324, 424, AND 524.</b></p> <p><b>Section 1</b>     <u><b>Authority</b></u></p> <p>Orderly operation of the District requires maintaining a file for the retention of all records relative to an individual's duties and responsibilities as an administrative, professional or support employee of the District.</p> <p>The Board requires that sufficient records be maintained to ensure an employee's qualifications for the job held; compliance with federal and state requirements and local benefit programs; conformance with Board policies, administrative regulations, rules and procedures; and evidence of completed evaluations.</p> <p><b>Section 2</b>     <u><b>Delegation of Responsibility</b></u></p> <p>The Board delegates the establishment and maintenance of official personnel records to the Superintendent or designee, who shall prepare administrative regulations defining the material to be incorporated into personnel files.</p> <p><b>Section 3</b>     <u><b>Guidelines</b></u></p> <p>A central file shall be maintained; supplemental records may be maintained only for ease in data gathering.</p> <p>Medical records shall be kept in a file separate from the employee's personnel file. Confidential financial information such as credit card number, social security number or bank</p>	<p style="text-align: center;">SC 510</p> <p style="text-align: center;">42 U.S.C. 2000ff et seq, 12112</p>
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**POLICY NO. 874  
PERSONNEL FILES**

account info shall not be included in the employee's personnel file.

Only information that pertains to the professional role of the employee and is submitted by duly authorized administrative personnel and the Board may be entered in the official personnel file. A copy of each entry shall be made available to the employee, except for matters pertaining to pending litigation or criminal investigation.

Personnel records shall be available to the Board but only as required in the performance of its designated functions as a School Board. At least three (3) Board members must approve the review of a specific personnel file and provide the reason for which they are seeking review. The entire Board shall be notified as well as the Solicitor prior to review of any file. The file review should only occur at an agreed upon time where any Board member wishing to be present can be, within reason.

Personnel files shall be reviewed at intervals established by the District, and material no longer required shall be destroyed.

Administrative, professional and support employees shall have access to their own file. Information relative to confidential employment references/recommendations are not part of the personnel file and shall not be available for review by the employee.

Title I Schools

In accordance with law, the District shall release to persons in parental relation, upon request, information regarding the professional qualifications and academic degrees of any teacher providing instruction to their child at a school receiving Title I funds. The District shall annually notify persons in parental relation at the beginning of the school year about their right to request such information.

The District shall notify persons in parental relation of students attending Title I schools when their child has been assigned to or taught for four (4) or more consecutive weeks by a teacher who is not highly qualified, as defined by federal law.

Pol. 826

43 P.S. 1321, 1322

20 U.S.C. 6311,  
7801  
22 PA Code 403.4  
Pol. 850

20 U.S.C. 6311,  
7801  
22 PA Code 403.4

**POLICY NO. 874  
PERSONNEL FILES**

In accordance with law, the District shall release to persons in parental relation, upon request, the qualifications of any paraprofessionals who provide instructional support to their child at a school receiving Title I funds. The District shall annually notify persons in parental relation at the beginning of the school year about their right to request such information.

20 U.S.C. 6311  
22 PA Code 403.5  
Pol. 850

References:

School Code – 24 P.S. Sec. 510

State Board of Education Regulations – 22 PA Code Sec. 403.4, 403.5

Elementary and Secondary Education Act – 20 U.S.C. Sec. 6311, 7801

Federal Anti-Discrimination and Civil Rights Laws – 42 U.S.C. Sec. 2000ff et seq.

Americans With Disabilities Act – 42 U.S.C. Sec. 12112

Inspection of Employee Records – 43 P.S. Sec. 1321, 1322

Board Policy – 826, 850

# Policy Guide



Policy No. 875

Section PUPILS

Title DRESS AND GROOMING

Adopted \_\_\_\_\_

Last Revised \_\_\_\_\_

<p><b>Section 1</b></p>	<p style="text-align: center;"><b>POLICY NO. 875 DRESS AND GROOMING</b></p> <p style="text-align: center;"><b>THIS POLICY SHALL SUPERSEDE POLICIES 325, 425, AND 525.</b></p> <p><b><u>Authority</u></b></p> <p>Administrative, professional and support employees set an example in dress and grooming for students and the school community. Employees' dress should reflect their professional status and encourage respect for authority in order to have a positive influence on the District's programs and operations.</p> <p>The Board has the authority to specify reasonable dress and grooming requirements, within law, for all district employees to prevent an adverse impact on the educational programs and district operations.</p> <p>When assigned to district duties, employees shall be physically clean, neat, well-groomed and dressed in a manner consistent with assigned job responsibilities. Employees must wear ID badges visibly while on school premises or while performing any district duties.</p> <p>Dress is also to be in compliance with all health and safety issues as it relates to job assignment and district responsibilities.</p> <p>Employees may be required to wear a designated uniform as outlined in staff handbooks and/or collective bargaining agreements. Employees must utilize required safety gear when performing assigned duties.</p>	<p>SC 510</p>
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**POLICY NO. 875  
DRESS AND GROOMING**

**Section 4**

**Delegation of Responsibility**

If an employee feels that an exception to this policy would enable them to carry out assigned duties more effectively, a request should be made to the Director of Finance and Human Resources.

**References:**

School Code – 24 P.S. Sec. 510

**Keystone Oaks School District**  
**April 2021 Combined Check Register 2020-2021**

Check Dates 04/01/21 - 04/30/21

Check # 00001645 - 99987807

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
<b>10-0101-001-001-00-000-000 Cash -FNB - General Fund</b>						
00064176	04/01/21	644 ALCOSE CREDIT UNION	\$1,007.88	2	Comp	R
00064177	04/01/21	11197 AMERICAN DREAM FUND	\$52.00	2	Comp	R
00064178	04/01/21	575 KEYSTONE OAKS EDUCATION ASSN	\$11,611.78	2	Comp	R
00064179	04/01/21	587 KEYSTONE OAKS ESPA-LOCAL	\$943.76	2	Comp	R
00064180	04/01/21	922 SEIU LOCAL32BJ	\$1,135.00	2	Comp	R
00064181	04/01/21	1341 AIU Allegheny Intermediate Unit	\$94,891.24	4121	Comp	R
00064182	04/01/21	5238 KERRY KARAPANDI	\$63.89	4121	Comp	R
00064183	04/01/21	14143 KELLINGTON PROTECTION SERVICE, LLC	\$3,731.55	4121	Comp	R
00064184	04/01/21	9985 KEVIN PRINCE	\$39.92	4121	Comp	R
00064185	04/01/21	9525 BRODART CO	\$762.16	4121	Comp	R
00064186	04/01/21	208 DORMONT BOROUGH Borough of Dormont	\$328.26	4121	Comp	R
00064187	04/01/21	9718 MARK ELPHINSTONE	\$123.98	4121	Comp	R
00064188	04/01/21	10246 CRAIG LAWHEAD	\$37.30	4121	Comp	R
00064189	04/01/21	9985 KEVIN PRINCE	\$39.92	4121	Comp	V
00064190	04/01/21	12119 UGI ENERGY SERVICES LLC	\$5,037.89	4121	Comp	R
00064191	04/01/21	361 JORDAN TAX SERVICE INC	\$3,424.26	3	Comp	R
00064192	04/02/21	13454 APPLIED INDUSTRIAL TECHNOLOGIES	\$174.88	4221	Comp	R
00064193	04/02/21	13662 AQUA FILTER FRESH, INC.	\$219.23	4221	Comp	R
00064194	04/02/21	11535 BIG'S SANITATION	\$2,705.00	4221	Comp	R
00064195	04/02/21	11173 EMILY BRILL	\$26.88	4221	Comp	O
00064196	04/02/21	10188 CDW Government LLC, CDW Government CDW Government	\$108,047.73	4221	Comp	R
00064197	04/02/21	208 DORMONT BOROUGH DORMONT BOROUGH	\$3,950.86	4221	Comp	R
00064198	04/02/21	13165 FERGUSON ENTERPRISES, INC Ferguson Enterprises INC #1480	\$60.55	4221	Comp	R
00064199	04/02/21	292 GRAINGER	\$48.12	4221	Comp	R
00064200	04/02/21	11282 JENNIFER HARKE	\$830.83	4221	Comp	R
00064201	04/02/21	8620 HOME DEPOT CREDIT SERVICES	\$1,626.27	4221	Comp	R
00064202	04/02/21	232 J C EHRlich COMPANY INC J.C. Ehrlich	\$506.00	4221	Comp	R
00064203	04/02/21	14143 KELLINGTON PROTECTION SERVICE, LLC	\$3,739.20	4221	Comp	R
00064204	04/02/21	4919 MR JOHN	\$128.00	4221	Comp	R
00064205	04/02/21	12631 PEOPLES NATURAL GAS	\$7,959.07	4221	Comp	R
00064206	04/02/21	11090 TIMOTHY L SHERIDAN	\$44.35	4221	Comp	R
00064207	04/02/21	636 SCOTT ELECTRIC Scott Electric	\$110.59	4221	Comp	R
00064208	04/02/21	9915 TRANE Trane U.S. Inc.	\$395.46	4221	Comp	R
00064209	04/02/21	13458 VERNON DELL TRACTOR	\$865.25	4221	Comp	R
00064210	04/05/21	3322 OFFICE DEPOT INC	\$150.78	452021	Comp	R
00064211	04/06/21	423 A G MAURO COMPANY	\$9,950.00	4621	Comp	R
00064212	04/06/21	299 BOROUGH OF GREEN TREE	\$1,259.85	4621	Comp	R
00064213	04/06/21	13723 CARRIE/JOSEPH HARTNETT CARRIE HARTNETT	\$106.00	4621	Comp	O
00064214	04/06/21	10188 CDW Government LLC, CDW Government CDW Government	\$137,596.56	4621	Comp	R
00064215	04/06/21	12628 JESSE JEZNIŠ	\$216.89	4621	Comp	R
00064216	04/06/21	12909 KELLY SERVICES INC KELLY SERVICES INC	\$5,148.00	4621	Comp	R



**Keystone Oaks School District**  
**April 2021 Combined Check Register 2020-2021**

Check Dates 04/01/21 - 04/30/21

Check # 00001645 - 99987807

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
<b>10-0101-001-001-00-000-000 Cash -FNB - General Fund</b>						
00064217	04/06/21	420 MATTHEWS BUS CO	\$4,492.51	4621	Comp	O
00064218	04/06/21	13247 TMS Equiparts	\$145,478.76	4621	Comp	R
00064219	04/06/21	647 SHERWIN-WILLIAMS The Sherwin-Williams CO.	\$37.16	4621	Comp	R
00064220	04/06/21	1043 WEST PENN LACO INC	\$34.20	4621	Comp	R
00064221	04/06/21	13611 WESTINGHOUSE ARTS ACADEMY CHARTER Westinghouse Arts Academy Charter c	\$8,338.59	4621	Comp	R
00064222	04/07/21	14206 ACTECH CLOUD LLC SOLO 401K TRUST AcTECH CLOUD LLC	\$269.44	4721	Comp	O
00064223	04/07/21	14205 BRANDEN NAIHAUS BRANDEN G NAIHAUS	\$191.09	4721	Comp	R
00064224	04/07/21	118 CASTLE SHANNON BOROUGH Borough of Castle Shannon	\$416.97	4721	Comp	R
00064225	04/07/21	14207 INDRA PRADHAN INDRA PRADHAN	\$428.05	4721	Comp	R
00064226	04/07/21	8386 Mount Lebanon, PA Mount Lebanon, PA	\$868.81	4721	Comp	R
00064227	04/07/21	2984 PITTSBURGH POST-GAZETTE PITTSBURGH POST-GAZETTE	\$639.00	4721	Comp	R
00064228	04/07/21	12910 PA Cyber Charter School Pennsylvania Cyber Charter School	\$27,396.26	4721	Comp	R
00064229	04/07/21	13177 Provident Charter School Provident Charter School	\$23,353.44	4721	Comp	R
00064230	04/07/21	627 SCHOOL HEALTH CORPORATION	\$184.90	4721	Comp	R
00064231	04/07/21	6618 SHOP 'N SAVE	\$400.11	4721	Comp	R
00064232	04/07/21	14204 THOMAS BALLINGER THOMAS & AMY BALLINGER	\$290.46	4721	Comp	R
00064233	04/07/21	14207 INDRA PRADHAN INDRA PRADHAN	\$428.05	472021	Comp	R
00064234	04/08/21	12928 Kenneth Monz	\$288.61	4821	Comp	O
00064235	04/09/21	11443 AV LAUTTAMUS COMMUNICATIONS INC	\$48.00	4921	Comp	R
00064236	04/09/21	13163 CIT CIT	\$2,965.84	4921	Comp	R
00064237	04/09/21	11048 AmCom - Amer. Photocopy Equip Co of PGH COMDOC LEASING	\$10,019.95	4921	Comp	R
00064238	04/09/21	6119 THE INSTRUMENTALIST CO INSTRUMENTAL AWARDS LLC	\$416.00	4921	Comp	R
00064239	04/09/21	14143 KELLINGTON PROTECTION SERVICE, LLC	\$3,759.04	4921	Comp	R
00064240	04/09/21	461 NASCO ARTS & CRAFTS Nasco	\$380.56	4921	Comp	R
00064241	04/09/21	574 PA AMERICAN WATER COMPANY	\$3,332.90	4921	Comp	R
00064242	04/09/21	12930 Propel Charter School - Montour	\$2,461.00	4921	Comp	R
00064243	04/09/21	707 TEACHER'S DISCOVERY	\$338.89	4921	Comp	R
00064244	04/09/21	9508 THE LIGHT CO The Light Company, LLC	\$497.75	4921	Comp	R
00064245	04/09/21	1341 AIU Allegheny Intermediate Unit	\$39,025.00	4921	Comp	R
00064246	04/13/21	423 A G MAURO COMPANY	\$3,315.00	41321	Comp	R
00064247	04/13/21	12900 Agora Cyber Charter School	\$16,385.61	41321	Comp	O
00064248	04/13/21	12797 PACIFIC NORTHWEST PUBLISHING ANCORA PUBLISHING	\$337.05	41321	Comp	R
00064249	04/13/21	13438 Aramark Uniform & Career Apparel Group,. ARAMARK UNIFORM SERVICES	\$1,554.86	41321	Comp	R

**Keystone Oaks School District**  
**April 2021 Combined Check Register 2020-2021**

Check Dates 04/01/21 - 04/30/21

Check # 00001645 - 99987807

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
<b>10-0101-001-001-00-000-000 Cash -FNB - General Fund</b>						
00064250	04/13/21	13179 Ace fix-it Hardware of Greentree Ace fix-it Hardware	\$108.56	41321	Comp	R
00064251	04/13/21	13246 B.M. Kramer & Co.	\$1,158.55	41321	Comp	R
00064252	04/13/21	13395 Busy Beaver Building Centers, Inc.	\$160.12	41321	Comp	R
00064253	04/13/21	109 T.F. CAMPBELL COMPANY	\$281.88	41321	Comp	R
00064254	04/13/21	118 CASTLE SHANNON BOROUGH CASTLE SHANNON BOROUGH GENERAL FUND	\$4,076.40	41321	Comp	R
00064255	04/13/21	5097 CHEM-AQUA	\$1,198.50	41321	Comp	R
00064256	04/13/21	14061 DQE SYSTEMS, INC. DQE COMMUNICATIONS LLC	\$2,310.00	41321	Comp	R
00064257	04/13/21	12126 DUDE SOLUTIONS INC. DUDE SOLUTIONS, INC.	\$1,258.59	41321	Comp	R
00064258	04/13/21	11714 EDUCATION CTR AT THE WATSON INSTITUTE	\$59,448.30	41321	Comp	R
00064259	04/13/21	13165 FERGUSON ENTERPRISES, INC Ferguson Enterprises INC #1480	\$28.95	41321	Comp	R
00064260	04/13/21	4710 GEORGE M KEY ARCO INC	\$708.34	41321	Comp	R
00064261	04/13/21	12810 HUCKESTEIN MECHANICAL SERVICES, Inc.	\$5,735.77	41321	Comp	R
00064262	04/13/21	12909 KELLY SERVICES INC KELLY SERVICES INC	\$5,076.50	41321	Comp	R
00064263	04/13/21	12008 LOWES BUSINESS ACCT/GECRB LOWES BUSINESS ACCT/SYNCB	\$1,695.22	41321	Comp	R
00064264	04/13/21	420 MATTHEWS BUS CO	\$202,798.01	41321	Comp	R
00064265	04/13/21	14194 MICHIGAN COMPANY, INC. MICHIGAN COMPANY INC.	\$175.28	41321	Comp	R
00064266	04/13/21	13096 PA Distance Learning Charter	\$5,098.78	41321	Comp	R
00064267	04/13/21	10067 PAPSA	\$99.00	41321	Comp	O
00064268	04/13/21	13232 REACH CYBER CHARTER SCHOOL Reach Cyber Charter School	\$3,868.28	41321	Comp	R
00064269	04/13/21	636 SCOTT ELECTRIC Scott Electric	\$664.42	41321	Comp	R
00064270	04/13/21	9508 THE LIGHT CO The Light Company, LLC	\$599.50	41321	Comp	R
00064271	04/13/21	647 SHERWIN-WILLIAMS The Sherwin-Williams CO.	\$88.27	41321	Comp	R
00064272	04/13/21	14051 Total Plastics Intl Total Plastics Resources, LLC	\$8,150.00	41321	Comp	R
00064273	04/13/21	10615 UNITED REFRIGERATION INC	\$540.00	41321	Comp	R
00064274	04/13/21	12751 WILMAC FLOORING	\$9,451.00	41321	Comp	R
00064275	04/15/21	11562 APPLE STORE	\$1,398.00	41421	Comp	R
00064276	04/15/21	9884 AT&T MOBILITY	\$1,035.87	41421	Comp	R
00064277	04/15/21	11747 JORDAN TAX SERVICE/DORMONT BORO OF DORMONT STORMWATER AUTHOR.	\$2,940.00	41421	Comp	R
00064278	04/15/21	13005 Aaron Colf	\$47.93	41421	Comp	R
00064279	04/15/21	14143 KELLINGTON PROTECTION SERVICE, LLC	\$3,744.46	41421	Comp	R
00064280	04/15/21	574 PA AMERICAN WATER COMPANY	\$761.28	41421	Comp	R
00064281	04/15/21	13062 UPMC HLTH Plan Fully Ins Wkrs Comp UPMC Health Benefits, Inc.	\$10,074.00	41421	Comp	R
00064282	04/15/21	777 WARD'S NATURAL SCIENCE	\$27.50	41421	Comp	O
00064283	04/15/21	12928 Kenneth Monz	\$24.14	41521	Comp	O
00064284	04/15/21	14208 PASSPORT ACADEMY CHARTER SCHOOL	\$2,461.00	41521	Comp	R
00064285	04/15/21	14191 STORK'S PLOWS Storks Auto Inc, Storks Plows	\$52.00	41521	Comp	R

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<b>10-0101-001-001-00-000-000 Cash -FNB - General Fund</b>						
00064286	04/15/21	10188 CDW Government LLC, CDW Government CDW Government	\$2,141.91	41521	Comp	R
00064287	04/20/21	13044 21st Century Cyber Charter School	\$7,559.78	42021	Comp	R
00064288	04/20/21	1341 AIU Allegheny Intermediate Unit	\$932.50	42021	Comp	R
00064289	04/20/21	48 B & R POOLS & SWIM SHOP	\$255.00	42021	Comp	R
00064290	04/20/21	299 BOROUGH OF GREEN TREE	\$961.88	42021	Comp	O
00064291	04/20/21	11761 BOROUGH OF GREENTREE	\$165.70	42021	Comp	R
00064292	04/20/21	123 CENTURY SPORTS INC	\$18,941.64	42021	Comp	R
00064293	04/20/21	5097 CHEM-AQUA	\$373.30	42021	Comp	R
00064294	04/20/21	571 COLUMBIA GAS OF PA	\$7,114.18	42021	Comp	R
00064295	04/20/21	13104 Commonwealth Charter Academy	\$5,098.78	42021	Comp	R
00064296	04/20/21	13457 CARLY DEVINE	\$30.00	42021	Comp	R
00064297	04/20/21	13511 DIRECT ENERGY BUSINESS - GAS DIRECT ENERGY BUSINESS	\$3,972.50	42021	Comp	R
00064298	04/20/21	208 DORMONT BOROUGH DORMONT BOROUGH	\$8,338.68	42021	Comp	R
00064299	04/20/21	14201 DR ROBERT KETTER CHARTER SCHOOL	\$2,637.78	42021	Comp	R
00064300	04/20/21	13972 ESTOCIN TRANSPORTATION SERVICES LLC	\$11,004.00	42021	Comp	R
00064301	04/20/21	250 FOLLETT Follett School Solutions Inc	\$88.49	42021	Comp	R
00064302	04/20/21	12810 HUCKESTEIN MECHANICAL SERVICES, Inc.	\$533.00	42021	Comp	R
00064303	04/20/21	363 JOSTENS	\$1,293.35	42021	Comp	R
00064304	04/20/21	14143 KELLINGTON PROTECTION SERVICE, LLC	\$3,794.79	42021	Comp	R
00064305	04/20/21	12909 KELLY SERVICES INC KELLY SERVICES INC	\$5,791.50	42021	Comp	R
00064306	04/20/21	11774 MAIELLO BRUNGO & MAIELLO LLP	\$42,788.38	42021	Comp	R
00064307	04/20/21	4919 MR JOHN	\$128.00	42021	Comp	R
00064308	04/20/21	461 NASCO ARTS & CRAFTS Nasco	\$141.20	42021	Comp	R
00064309	04/20/21	3322 OFFICE DEPOT INC	\$227.42	42021	Comp	R
00064310	04/20/21	8773 STEEL CITY MOWER & PLOW	\$338.27	42021	Comp	O
00064311	04/20/21	13383 South Central Special Schools Committee South Central Area Special Schools	\$13,250.52	42021	Comp	O
00064312	04/20/21	13247 TMS Equiparts	\$120.86	42021	Comp	R
00064313	04/20/21	7420 UPMC	\$225.00	42021	Comp	R
00064314	04/20/21	13458 VERNON DELL TRACTOR	\$983.94	42021	Comp	R
00064315	04/21/21	14203 TBE, INC.	\$7,762.50	42121	Comp	R
00064316	04/23/21	9445 AC SUPPLY CO	\$158.37	42321	Comp	O
00064317	04/23/21	13538 B.F. PLASTICS, INC.	\$271.20	42321	Comp	R
00064318	04/23/21	7502 BANKSVILLE EXPRESS Printing, Inc	\$777.80	42321	Comp	R
00064319	04/23/21	10188 CDW Government LLC, CDW Government CDW Government	\$3,534.83	42321	Comp	O
00064320	04/23/21	9298 CONSOLIDATED COMMUNICATIONS	\$1,446.72	42321	Comp	R
00064321	04/23/21	572 DUQUESNE LIGHT COMPANY DUQUESNE LIGHT COMPANY	\$16,070.71	42321	Comp	R
00064322	04/23/21	12944 The Environmental Charter School @Frick Environmental Charter School	\$3,683.17	42321	Comp	O
00064323	04/23/21	11282 JENNIFER HARKE	\$436.84	42321	Comp	O
00064324	04/23/21	7777 HSLC HSLC	\$295.00	42321	Comp	O
00064325	04/23/21	363 JOSTENS	\$36.60	42321	Comp	R

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<b>10-0101-001-001-00-000-000 Cash -FNB - General Fund</b>						
00064326	04/23/21	12909 KELLY SERVICES INC KELLY SERVICES INC	\$8,723.00	42321	Comp	R
00064327	04/23/21	3322 OFFICE DEPOT INC	\$215.79	42321	Comp	R
00064328	04/23/21	2984 PITTSBURGH POST-GAZETTE PITTSBURGH POST-GAZETTE	\$247.00	42321	Comp	R
00064329	04/23/21	12907 PA Virtual Charter School Pennsylvania Virtual Charter School	\$5,098.78	42321	Comp	R
00064330	04/23/21	12844 PowerSchool Group LLC PowerSchool Group LLC	\$6,573.66	42321	Comp	R
00064331	04/23/21	10199 RONCO COMMUNICATIONS & ELECTRONICS INC	\$2,121.84	42321	Comp	R
00064332	04/27/21	1341 AIU Allegheny Intermediate Unit	\$3,420.00	42721	Comp	R
00064333	04/27/21	13771 VALBRIDGE PROPERTY ADVISORS BARONE MURTHA SHONBERG & ASSOCIATES	\$1,000.00	42721	Comp	O
00064334	04/27/21	10188 CDW Government LLC, CDW Government CDW Government	\$2,438.45	42721	Comp	O
00064335	04/27/21	572 DUQUESNE LIGHT COMPANY	\$10,201.46	42721	Comp	O
00064336	04/27/21	572 DUQUESNE LIGHT COMPANY DUQUESNE LIGHT COMPANY	\$6,140.72	42721	Comp	O
00064337	04/27/21	14052 EDPUZZLE	\$1,450.00	42721	Comp	O
00064338	04/27/21	14143 KELLINGTON PROTECTION SERVICE, LLC	\$3,724.86	42721	Comp	R
00064339	04/27/21	9475 NADINE PISANI	\$19.95	42721	Comp	O
00064340	04/27/21	3630 PITNEY BOWES	\$730.50	42721	Comp	O
00064341	04/27/21	11090 TIMOTHY L SHERIDAN	\$44.36	42721	Comp	R
00064342	04/30/21	1341 AIU Allegheny Intermediate Unit	\$5,162.50	43021	Comp	O
00064343	04/30/21	13246 B.M. Kramer & Co.	\$1,109.80	43021	Comp	O
00064344	04/30/21	9203 THE BRADLEY CENTER	\$3,366.60	43021	Comp	O
00064345	04/30/21	13629 Kaitlyn Caron	\$55.77	43021	Comp	O
00064346	04/30/21	14159 EMS LINQ INC	\$4,848.00	43021	Comp	O
00064347	04/30/21	13165 FERGUSON ENTERPRISES, INC Ferguson Enterprises INC #1480	\$28.45	43021	Comp	O
00064348	04/30/21	13774 GOVCONNECTION, INC. GOVCONNECTION, INC.	\$7,457.12	43021	Comp	O
00064349	04/30/21	292 GRAINGER	\$69.09	43021	Comp	O
00064350	04/30/21	12810 HUCKESTEIN MECHANICAL SERVICES, Inc.	\$1,558.00	43021	Comp	O
00064351	04/30/21	12894 Lincoln Park Performing Arts Charter Sch	\$9,821.79	43021	Comp	O
00064352	04/30/21	12943 PA Leadership Charter School	\$4,922.00	43021	Comp	O
00064353	04/30/21	565 PSERS	\$61.57	43021	Comp	O
00064354	04/30/21	13891 ROBOTICS EDUCATION & COMPETITION FOUNDN	\$492.30	43021	Comp	O
00064355	04/30/21	636 SCOTT ELECTRIC Scott Electric	\$321.38	43021	Comp	O
00064356	04/30/21	14051 Total Plastics Intl Total Plastics Resources, LLC	\$6,352.50	43021	Comp	O

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29-0101-001-000-00-000-000 CASH - FNB ATHLETICS

**Totals For Bank Account 10-0101-001-001-00-000-000 Cash -FNB - General Fund**

<b>Balance Sheet</b> 1,316,298.73	<b>Expenditure</b> 0.00	<b>Revenue</b> 0.00
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	<b>Total</b>	<b>Count</b>		<b>Total</b>	<b>Count</b>
<b>Outstanding</b>	111,986.52	39	<b>Computer Check</b>	1,316,298.73	181
<b>Reconciled</b>	1,204,272.29	141	<b>Hand Check</b>	0.00	0
<b>Stop Payment</b>	0.00	0	<b>Wire Transfer</b>	0.00	0
<b>Voided</b>	39.92	1			
	1,316,298.73	181		1,316,298.73	181

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<b>29-0101-001-000-00-000-000 CASH - FNB ATHLETICS</b>						
00003257	04/09/21	363 JOSTENS	\$110.95	4921	Comp	R
00003258	04/13/21	10935 STAPLES ADVANTAGE STAPLES BUSINESS CREDIT	\$42.58	41321	Comp	R
00003259	04/15/21	13706 WASHINGTON COUNTY FAMILY ENTERTAINMENT Washington Co Family Entertainment	\$500.00	41521	Comp	R
00003260	04/27/21	13211 South Fayette Track/Field Assoc South Fayette Track & Field Assoc.	\$150.00	42721	Comp	O

**Totals For Bank Account 29-0101-001-000-00-000-000 CASH - FNB ATHLETICS**

**Balance Sheet** 803.53

**Expenditure** 0.00

**Revenue** 0.00

	Total	Count		Total	Count
<b>Outstanding</b>	150.00	1	<b>Computer Check</b>	803.53	4
<b>Reconciled</b>	653.53	3	<b>Hand Check</b>	0.00	0
<b>Stop Payment</b>	0.00	0	<b>Wire Transfer</b>	0.00	0
<b>Voided</b>	0.00	0			
	<b>803.53</b>	<b>4</b>		<b>803.53</b>	<b>4</b>

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Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
<b>50-0101-001-000-00-000-000 CASH - FNB Cafeteria</b>						
00009553	04/20/21	1224 ABCO FIRE PROTECTION INC	\$510.00	42021	Comp	O
00009554	04/20/21	13919 ALFRED NICKLES BAKERY INC. ALFRED NICKLES BAKERY INC.	\$1,036.86	42021	Comp	R
00009555	04/20/21	4710 GEORGE M KEY ARCO INC	\$26.00	42021	Comp	R
00009556	04/20/21	11896 SCHNEIDER'S DAIRY INC SCHNEIDER'S DAIRY, INC.-11	\$3,263.42	42021	Comp	R
00009557	04/20/21	11725 US FOODS INC	\$6,912.43	42021	Comp	R

**Totals For Bank Account 50-0101-001-000-00-000-000 CASH - FNB Cafeteria**

**Balance Sheet** 11,748.71      **Expenditure** 0.00      **Revenue** 0.00

	Total	Count		Total	Count
<b>Outstanding</b>	510.00	1	<b>Computer Check</b>	11,748.71	5
<b>Reconciled</b>	11,238.71	4	<b>Hand Check</b>	0.00	0
<b>Stop Payment</b>	0.00	0	<b>Wire Transfer</b>	0.00	0
<b>Voided</b>	0.00	0			
	<b>11,748.71</b>	<b>5</b>		<b>11,748.71</b>	<b>5</b>